



Application for employment

LOCATION APPLYING FOR			DATE
NAME - LAST	FIRST	MIDDLE	DATE OF BIRTH
PRESENT ADDRESS		CITY	STATE/ZIP
TELEPHONE #			ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THE U.S.? (CIRCLE ONE) YES NO
EMAIL ADDRESS			
REFERRED TO STEFANS SOCCER BY			

Are you willing/able to work:

	Days	Evenings	Saturdays	Sundays	Any conflicts/exceptions to yes answers:
Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Are you willing able to work at another location if needed: Yes No If yes, which location: _____

Do you have transportation to and from work: Yes No If no, explain: _____

Salary you desire if hired: Salary: _____ Hourly: _____

Number of hours per week you are willing/able to work: _____

What languages other than English do you speak? _____

If hired, when can you start? _____

Do you anticipate holding another job: Yes No If yes, explain: _____

EDUCATION

	Name	City/state	*Years attended	Grade Point Average	Did you Graduate?	Degree received or subject studied
High School			to			
College			to			
Tech Schools, etc			to			
Other			to			

*Dates used for verification purposes only.

Describe any other job relevant training/skills: _____

List any job relevant extracurricular activities: _____

List any job relevant honors received: _____

Presently in school? Yes No If yes, Where? _____

Plans to attend school in the next 12 months? Yes No If yes, Where? _____

Please list all convictions including felonies, municipal ordinance violations and misdemeanors. List offense, date, location and details. (If none, WRITE NONE) _____

List all pending charges. (If none, WRITE NONE) _____

A criminal record or pending charge does not constitute an automatic bar to employment and will be considered only as it relates to the job in question.

For the purposes of conducting reference and background checks please provide any **Other Names You Have Used:**

Name Used _____ Years Used _____

Name Used _____ Years Used _____

Please fill in the requested information for all places you have lived or worked in the past 10 years.

Dates from/to	City	County	State

REFERENCES

1. List an acquaintance/friend- not a relative or co-worker: Name _____ Address _____ Years known _____
 Employer _____ Position _____ Home Phone _____ Bus. Phone _____

2. List a relative: Name _____ Address _____ Years known _____
 Employer _____ Position _____ Home Phone _____ Bus. Phone _____

3. List anyone who can provide a reference: Name _____ Address _____ Years known _____
 Employer _____ Position _____ Home Phone _____ Bus. Phone _____

How did you hear about this job? For example: Friend, Acquaintance, Newspaper, Employment Agency
 (List the specific paper, person, agency, etc.) _____

Do you know anyone that works at this company? (Explain how you know them.) _____

Did you ever work at this company before? Yes No If yes, when? _____

Have you had any recent employment offers? Yes No If yes, with whom? _____

What wage/salary do you make presently? _____

Is there anything about taking this job that worries you? _____

What do you need to know about this job before you could accept it, if offered; e.g. pay, benefits, duties, etc.? _____

If hired, how long would you like to stay with this company? _____

EMPLOYMENT HISTORY - "SEE RESUME" IS NOT ACCEPTABLE, YOU MUST LIST ALL JOBS

CAUTION: One of the most falsified parts of an employment application has traditionally been the applicant's work history. In order to combat this problem, any falsification or omission(s) may be used as grounds for rejecting this application or terminating your employment if you are hired.

List all full, part-time and temporary jobs you've had in the past 7 years. Do not leave any period of time blank. If unemployed, write "unemployed" and give the dates. If you were in school, give the name of the school and the dates you attended. If in the military, list all periods of military service. Start with current employment (if unemployed, list your last job) and go back 7 years or 10 jobs. It's very important to list all jobs, even those only one day in length!

START HERE WITH PRESENT OR MOST RECENT JOB- (include military service):

1. Company Name: _____ Type of service or product _____ Company Address _____ City/State/Zip _____ Telephone # _____ Supervisor's Name _____ Supervisor's Position _____	Position (start) _____ Position (end) _____ Start Month/Year _____ End Month/Year _____ Full Time Part Time Pay Start _____ Pay End _____	List job duties: _____ _____ _____ List exact reason for leaving job: _____ _____ If you quit, how many days notice did you give? _____ *How many days total did you miss from this job? _____ Days Late _____
List all disciplines, reprimands, or write-ups at this job: _____ List anything negative this company might say about you when called for a reference: _____ _____		

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***Do not consider days missed pursuant to the Family and Medical Leave Act.**

Employment History - Continued

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